



## **Job Announcement**

### **Community Engagement Specialist– Provisional/Project \***

(Compensation: \$31.95-\$44.35 Hourly)

Send resume to [Lidice.delafuente@acgov.org](mailto:Lidice.delafuente@acgov.org)

Please apply immediately as this recruitment may close at any time.

### **About the Community Engagement Specialist (Associate Program Specialist) Provisional/Project Position:**

The Community Engagement Specialist (Associate Program Specialist) will manage the community engagement and education activities in priority neighborhoods and communities within Alameda County over the next five years.

The Community Engagement Specialist (Associate Program Specialist) will work closely with the department community engagement and education team to develop and implement community education strategies that provide resources to priority neighborhoods within Alameda County. The Community Engagement Specialist (Associate Program Specialist) will be responsible for developing and overseeing CBO contracts, coordinating inter/intra agency partnerships, ensuring community education strategies are implemented utilizing a racial and equity lens, coordinating community activities, evaluating outcomes and report writing.

### **This vacancy is for a Provisional appointment into a Project Position**

#### **\* *Provisional***

*Provisional appointment: For provisional appointment, a civil service exam is not required. Provisional appointments are temporary, lasting only until the examination for the position can be given. The appointment ends when the examination is completed. You do not gain tenure in the position. However, to obtain a regular position, the appointee will need to compete successfully in a County exam when open. You will earn vacation, sick leave, paid holidays and are eligible to receive medical and dental benefits.*

**Project**

*Project positions are generally for a specific duration. Candidates for project positions must meet the minimum qualifications for the County classification (position).*

**About Alameda County Healthy Homes Department (ACHHD)**

The Alameda County Healthy Homes Department administers the Lead Hazard Control Program, Minor Home Repair Program and Childhood Lead Poisoning Prevention Program in Alameda County. The Department's primary goal is to create safe and healthy housing by providing public education and outreach, case management to lead poisoned children, housing assessments and interventions and lead safety training. The Department consists of a multidisciplinary staff (~27 and growing) including housing, environmental, and health professionals under the same roof to carry out the mission of preventing lead poisoning and promoting health and safety in the home.

**Minimum Qualifications:**

Either I

Experience:

The equivalent of two years of full-time experience in one of the following classes: Supervising Eligibility Technician; Health Educator II; or, Consumer/Family Relations Program Assistant in the Alameda County classified service. (Non-classified includes the District Attorney's Office, Hospital Authority, and the Consolidated Courts).

Or II

Education:

The equivalent to graduation from an accredited four-year college or university (180 quarter units or 120 semester units) with major coursework in business or public administration, a social science or field related to the program area to which assigned.

(Additional experience as outlined below may be substituted for the education on a year-for-year basis.)

AND

Experience:

The equivalent of two years of full-time professional-level or supervisory work in the direct delivery of services to clients or the oversight of such services in the program area to which assigned, one year of which must have included program planning and evaluation, or in program administration, contract negotiations, grants management and similar financial services.

Or III

Possession of a Master's degree from an accredited college or university in business, public administration, social science or a field related to the program area to which assigned.

Licenses:

Specified positions may require possession of a valid California driver's license. Specified positions may also require licensure or certification in the programmatic area to which assigned.

NOTE: The Civil Service Commission may modify the above Minimum Qualifications in the announcement of an examination.

**Ideal Candidate:**

The ideal candidate for this position has excellent time management skills, demonstrated interpersonal skills, is goal-oriented, adaptable, has experience working with a culturally diverse population, and strong communication skills.

**Work Schedule & Location:**

Hybrid work schedule is available. Job location is in Oakland. Free parking. Free shuttle from the Lake Merritt BART station in the morning and evenings.